



# Parent Portal Information

**Parent Portal access for all Camp Northern Star Events begins May 1<sup>st</sup>, 2022.**

Parent Portal is a tool that allows the registration contact to provide parents in their unit access to make payments and complete data entry for their Scouts. Units can choose whether to use this option when making a new reservation.

- Parent portal will be activated one week after an event is open
- Parent portal allows the registration contact to partially book spots and then allow parents to finalize and pay for their registrations.
- Parents will have 5 days to complete their registration and apply payment once Parent Portal is activated by the unit leader. Any spots not paid for at the end of 5 days will be cancelled.
- Parent portal will close one week prior to the event.

## Tutorials

### How to Enable Parent Portal:

(Registration Contact)

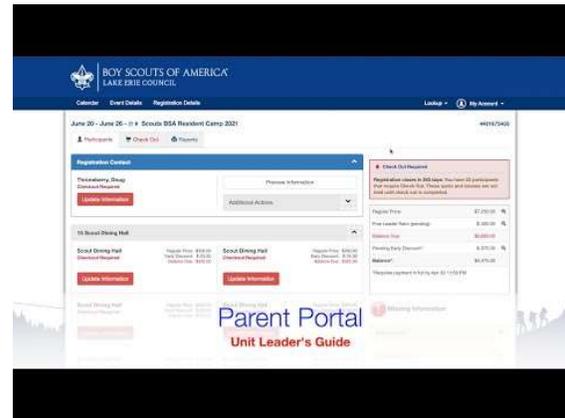
<https://www.youtube.com/watch?v=dDw3I5msTHE>



### How to use Parent Portal:

(Families)

<https://www.youtube.com/watch?v=RBJmmnQuSo4>



Questions? Call 612-261-2303 or email [cubcamping@northernstar.org](mailto:cubcamping@northernstar.org)